

**PROGRAMME HIGHLIGHT REPORT – April 2015**

**Aim**

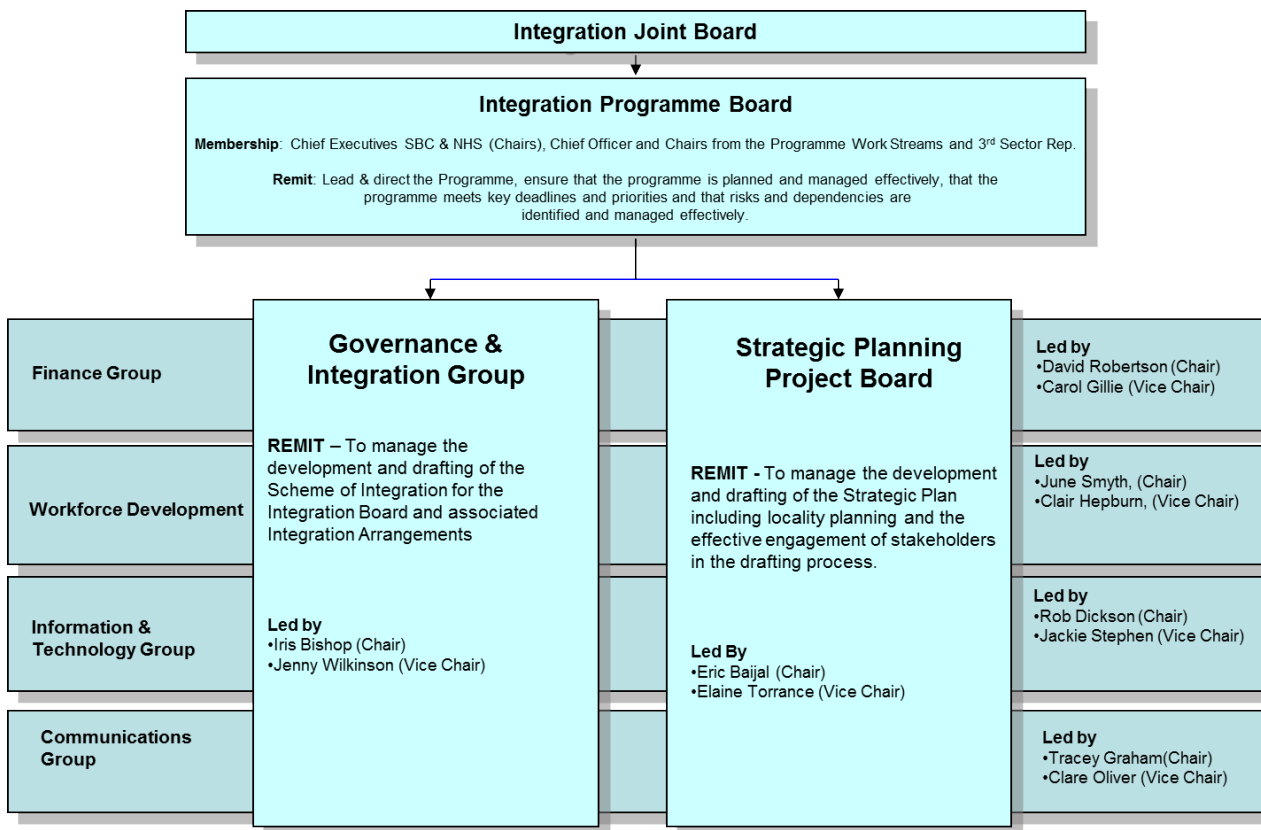
1.1 To provide an outline update on progress in the delivery of the Integration Programme.

**Background and Summary**

2.1 The Programme aims to deliver:

- i. a Scheme of Integration (effectively the governance and operating arrangements for the partnership) by April 2015 in line with national, legislative timescales. This has been **ACHIEVED** although it is likely that there will be further work on the Scheme once feedback has been received from the Scottish Government in mid May.
- ii. a Strategic Planning Framework for the delivery and commissioning of services under the new integration arrangements. The Strategic Planning Framework needs to be in place by April 2016 at the latest. Our local target is to have this in place by October 2015 and we are currently **ON TRACK** to achieve this.

2.2 There are 6 work streams supporting the programme as shown below.



2.3 The two main Work Streams are:

- Governance & Integration Group – responsible for the delivering the Scheme of Integration
- Strategic Planning Group – responsible for delivering the Strategic Plan.

2.4 These 2 work streams are supported by 4 Work Streams

- The Finance Group
- The Workforce Development Group
- The Information, Performance and Technology Group
- The Communications and Engagement Group

2.5 Progress across each of these groups is summarised below and in the attached A3 summary sheet.

### **Headline Progress in the Reporting Period (March/April)**

3.1 Progress continues to be made across all work streams over the reporting period. In particular:

- **Scheme of Integration** – The draft Scheme of Integration has been submitted to Scottish ministers on the 31<sup>st</sup> March as per the programme plan and as per the national timescales. The papers were presented as work in progress to both the Council and Health Board on the 2<sup>nd</sup> of April. Feedback is expected from the Scottish Government by mid-May (6 week turnaround from submission) and it is likely that a further draft will be developed to address any points raised.
- **Strategic Plan** – The 1<sup>st</sup> draft of the Strategic Plan has been published is included on the agenda for this meeting. An early draft was first presented to Council and the NHS Board on 2<sup>nd</sup> April. Consultation over the plan was launched on Friday last week (10<sup>th</sup> April) with a press release, facebook and twitter posts, posted on both websites and electronic copies were sent to all identified internal and external stakeholder groups – including all those people who attended the February public meetings. The consultation over the 1<sup>st</sup> draft of the plan lasts until 5<sup>th</sup> June and will inform the 2<sup>nd</sup> draft of the Strategic Plan which will, itself, be subject to a further round of consultation between 1<sup>st</sup> July and 22<sup>nd</sup> September.
- **Public Engagement** – A series of public engagement events has been arranged in 9 communities across the Borders in the last 3 weeks of May. The events are in the evening from 6.30pm to 8.00 pm. These are currently being publicised. Further events are being arranged for late August and early September and these will be publicised shortly.
- **Strategic Planning Group** – The recruitment of the standing Strategic Planning Group (required under legislation to support the Integration Joint Board in the development, review and renewal of the Strategic Plan) has taken longer than anticipated to establish nominations. This is being progressed and an induction event will be set up in May.
- **Staff Engagement** – Slots for staff engagement have been booked in the 9 communities across the Borders.

### **Governance & Integration Group**

4.1 The focus of the Group has been on the completion and submission of the Scheme of Integration by the end of March. Now that the Scheme has been submitted the group is only likely to meet on an “as required” basis to facilitate any updates to the Scheme following feedback from the Scottish Government.

### **Strategic Planning Group**

- 5.1 The 1<sup>st</sup> draft has been published and is now out for consultation. The consultation runs to 5<sup>th</sup> June. A 2<sup>nd</sup> draft will be developed by end of June and will go out for wider consultation between 1<sup>st</sup> July and 22<sup>nd</sup> September.
- 5.2 The consultation over the 1<sup>st</sup> draft was launched with a news release and via our websites, facebook and twitter. The Plan was also sent to all internal and external stakeholders in electronic form. A series of staff and public engagement events has been established across the borders (the programme is set out elsewhere on the agenda) and these are now being publicised.
- 5.3 A second draft will then be developed with stakeholders over April and May for agreement in June before it goes out for wider consultation in July, August and September. Public events for this will be in the last week of August and first two weeks of September.
- 5.4 Nominations from the various stakeholder groups are being progressed for the statutory Strategic Planning Group. The process of establishing and agreeing nominations is taking longer than anticipated but it is anticipated that an induction event will be held in May to enable the group to be involved in the 1<sup>st</sup> round of consultations over the Strategic Plan.

### **The Finance Group**

- 6.1 Progress continues to be made, on schedule, on the delivery of component parts of the Finance Workstream.

### **The Workforce Development Group**

- 7.1 The Group has developed a draft Organisational Development Plan for the integrated services. The Group will support Staff Engagement events in May as part of the development of the Strategic Plan. Resource is being sourced to support this work stream.

### **The Information, Performance and Technology Group**

- 8.1 Work is being undertaken to scope a programme to take forward the IT and data and information sharing issues identified in the initial investigative work. A Programme Brief is being developed for agreement by the Programme Board.

### **The Communications and Engagement Group**

- 9.1 The main activity has been in supporting the launch of the Strategic Plan including the design and launch of the Plan and establishing public engagement events in the 5 areas across the Borders.
- 9.2 The next issue of the staff Newsletter is in draft form and will be updated to reflect the launch of the Strategic Plan and support the Staff Engagement events in May.
- 9.3 Interviews for the Communications post will be on the 24<sup>th</sup> of April with an appointment as soon as possible after that date.

**Recommendation**

The Health & Social Care Integration Joint Board is asked to **note** the report.

<b>Policy/Strategy Implications</b>	The programme will result in Joint Working policies and a 10 year Strategic Plan, with a 3 yearly review and renewal cycle, for the commissioning and delivery of integrated adult Health and Social Care services across the borders.
<b>Consultation</b>	The programme will involve extensive consultation over the development, delivery, review and renewal of integrated services as part of an associated Communications and Engagement plan.
<b>Risk Assessment</b>	A risk management approach is applied across the programme.
<b>Compliance with requirements on Equality and Diversity</b>	Integration arrangements will seek to identify and address equality and diversity issues and will be subject to the appropriate Impact Assessments.
<b>Resource/Staffing Implications</b>	None at this stage, however the Programme will address resource and staffing implications via its Workforce Development work stream and through its staff engagement arrangements.

**Approved by**

<b>Name</b>	<b>Designation</b>	<b>Name</b>	<b>Designation</b>
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